

Brandon Fire and Emergency Services



Fire Watch (Picket) Policy – “P17”

The following Policy is in accordance with the City of Brandon’s Fire Prevention By-Law #7200

The owner or owner's agent of an occupied public building in which any of the fire alarm system, sprinkler system, or emergency power system is not operating shall institute and maintain in that building a fire watch in accordance with the following requirements until that system is in operation.

- ❑ Notify Brandon Fire and Emergency Services and monitoring company. Give your name, address and a description of the work and when you expect it to be completed;
- ❑ Posting of written notices on all floors by elevators and at all entrances and exits on each floor stating that a fire watch is in effect and its expected duration;
- ❑ A physical inspection of all public areas equipped with a fire alarm detection device shall be completed by the owner, designate or hired security until the system is operational;
- ❑ Notation in an entry book at least every hour of the conditions in the building by the person or persons performing the fire watch;
- ❑ Provision shall be made to guarantee that the person or persons performing the fire watch on site have access to a communications device capable of making a 911 call; and
- ❑ Posting of instructions in the building as to the alternate actions to be taken in the case of an emergency. If a fire safety plan exists for the building, the instructions shall be in accordance with the fire safety plan.

When a sprinkler system is shut down, the above items are required as well as extra measures that shall include:

- ❑ Emergency hose lines
- ❑ Additional portable fire extinguishers
- ❑ Additional fire watch service
- ❑ Where practical – temporary water connections to the sprinkler system