

Brandon Fire and Emergency Services



Non Compliance Policy – “P12”

The following Policy is in accordance with the City of Brandon’s Fire Prevention By-Law #7200

The following regulations have been established by Brandon Fire and Emergency Services regarding the issuance of Offence Notice Tickets and/or Prosecution and/or Building Closure.

- Immediate Hazards:
 - If in the opinion of the Fire Inspector a condition exists that creates a serious danger to life or property, an Offence Notice Ticket may be issued immediately to the owner / occupier.
- Following a Property Fire Inspection:
 - Once a Property Fire Inspection Report / Order has been sent and the “Documented Time” allowed for the completion of violations has passed without any correspondence from the owner as to a request for a time extension or information from the owner as to the progression of work to complete the Orders, a Fire Inspector may issue an Offence Notice Ticket.
 - The Fire Inspector also has the option to issue a 30 Day Warning Letter. At the end of the 30 day grace period and if no correspondence has been received from the owner as to a request for an additional time extension or information from the owner as to the progression of work to complete the Orders, a Fire Inspector may issue an Offence Notice Ticket.
- Offence Notice Tickets shall be issued:
 - Daily, if in the discretion of the inspector an Immediate Hazard conditions exists
 - Every 14 days, (or as close to as possible), following the initial Offence Notice Ticket being sent, until such time as a re-inspection has been completed and the Fire Inspector agrees that all Orders have been completed.
 - At the discretion of the Fire Inspector, a maximum of 3 Offence Notice Tickets will be issued. Following the issuance of the 3rd ticket, prosecution through the Court of Queen’s Bench will be initiated.
- Prosecution:
 - If in the discretion of the Fire Inspector an Immediate Hazard condition exists, an application will be initiated thru the City of Brandon Solicitor for the prosecution through the Court of Queen’s Bench with fines of not less than \$100.00 or more than \$1000.00 for each day’s neglect or failure

to comply therewith and in default of payment of the fine, to imprisonment for a term not exceeding thirty (30) days.

- Evacuation and Closure:
 - If in the discretion of the Fire Inspector an Immediate Hazard condition exists, or due to lack cooperation with property owner regarding the completion of Orders contained in a Property Fire Inspection Report / Orders the Authority Having Jurisdiction may evacuate and close the building/ portion of the building.